JOB DESCRIPTION

Role Title:	Machinist	**Location:**	Workshop – Mill
Department:	Workshop - Mill Department		
Reports to:	Mill Manager	**Direct Reports:**	None

Role Overview:	Working for the Mill Manager on high-end joinery packages. Utilising conventional machinery to cut and shape timber.
Roles & Responsibilities:	▪ Cut and shape timber using conventional machinery such as saws, planers, thicknessers, tenoner machine, mortiser saw, crosscut saw, saw bench, moulders, and spindle moulders ▪ Check and maintain machinery to ensure optimum performance ▪ Clean workshop tools and service equipment ▪ Understand technical drawings ▪ Accurately set machines up to joinery requirements ▪ Able to identify timber defects and effectively communicate those to fellow colleagues ▪ Ensure components are being made to the correct specifications & requirement. ▪ Produce work to a high standard with minimum defects ▪ Working closely with the Mill Manager and keeping them informed of any issues ▪ Working to the high level of quality expected within the Department. ▪ Ensuring compliance with all Company Quality and Environment Procedures ▪ Ensuring compliance with all Company Health & Safety Policies and Procedures ▪ Any other duties the Company may ask you to perform
Necessary Skills/Aptitude/ Knowledge/ Experience:	• High quality of woodworking knowledge and skills • Able to operative conventional machinery • Understand tolerances • Knowledge of jointing timber and specialist joinery • Able to understand architect and construction issue drawings • H&S Awareness in using machinery • Good time management and time keeping • Ability to prioritise workload and deal with busy deadlines • Good attention to detail
Desirable Skills/Aptitude/ Knowledge/ Experience:	▪ Understanding of CNC machinery ▪ Experience in the use of edgebander
Qualifications: (Desirable to do the job)	▪ City & Guilds or NVQ in woodworking
Key Internal Relationships:	• All Workshop Colleagues
Key External Relationships:	• None directly

Prepared By:	Mill Manager	**Date:**	June 2024